



Agenda Item No: 3

Bristol City Council Minutes of the Cabot Clifton and Clifton East NP

Tuesday 27th January 2015 at 7.00pm
The Pavilion, 1 Hannover Quay, BS1 5JE

Partners Present:-

Councillor Barbara Janke, Councillor Charles Lucas, Councillor Christian Martin, Councillor Alex Woodman, Councillor Mark Wright

Julian Jones – 10 Unity Street Residents Association/Co-Chair
Cabot Forum

Pauline Allen – Kingsdown Conservation Group/Co-Chair Cabot
Forum

Dennis Gornall – Hotwells and Cliftonwood Community Association
(HCCA)

Wendy Pollard – Richmond Terrace Residents Association (RTRA)

Rosemary Chamberlin – Castle Park User Group/Clifton and Hotwells
Labour Party

Maggie Shapland – Clifton and Hotwells Improvement Society
(CHIS)

Keith Rodgeron – Oakfield Residents Association (ORA)

Keith Rundle – Avon and Somerset Constabulary

Mary Bannerman - Castle Park Users Group and Redcliffe Parade
Environmental Association

Jane Phillips – Richmond Hill Resident's Association (RHRA)

Simon Little – Chair of Governors, St George's C of E School

Officers in attendance:-

Kurt James - Neighbourhood Co-ordinator

Patricia Jones - Democratic Services Officer

Ian Bell – Admissions and School Organisation

Neil Terry – Transport Area Manager

Rolling Attendance

	18 th June 2014	14 th Oct 2014	27 th Jan 2015	31 st March 2015	23 rd June 2015
Ward Councillors					
Charles Lucas	P	P	P		
Simon Cook	A	A	P		
Barbara Janke	A	P	P		
Christian Martin	P	P	P		
Alex Woodman	A	P	P		
Mark Wright	P	P	P		
Other Members					
Pauline Allen(Cabot Forum Co-Chair)	P	P	P		
Malcolm Baker (CDRA)	P	A	n/a		
Mary Bannerman (RPEA)	P	P	P		
Fraser Bridgeford (FBH)	P	P	A		
Rosemary Chamberlin (CHBLB)	P	P	P		
Linda Ewles (HRA)	A	A	A		
Dennis Gornall (HCCA)	P	P	P		
Julian Jones (10 Unity Street RA and Cabot Forum Co-Chair)	A	P	P		
Mary Lehane (CWI)	A	A	A		
Peter Newberry (Governor)	A	A	A		
Mike Birkin	P	A	A		
Wendy Pollard (RTRA)	P	P	P		
Keith Rodgerson/Richard Barnes (ORA)	P	P	P		
Keith Rundle (Police)	P	P	P		
Maggie Shapland/Sharon Baker (CHIS)	P	P	P		
University of Bristol	P				
Representative from WUF TA	A				
Richard Whitburn (Clifton Forum Chair)	A	A	A		
Anne White (RHARA)	A	A	n/a		

1. Welcome and Introductions

2. Apologies for absence

Apologies were received from Fraser Bridgeford, Richard Barnes, Mike Birkin, Linda Ewles, and Peter Newberry.

3. Minutes - 14th October 2014

AGREED - that the Minutes of the meeting held on the 14th October 2014 be confirmed as a correct record and signed by the Chair subject to the following amendment: -

Mary Bannerman – representative of Redland Parade Environmental Association in addition to Castle Park Users Group.

Matters Arising

Dennis Gornall confirmed that the Hotwells & Clifton Community Association had now received the Wellbeing Grant allocation agreed in March 2014 (£2,352).

4. Declarations of Interest

None.

5. Public Forum

The NP heard from Christine Townsend and Maggie Shapland. Statements were circulated in advance of the meeting.

Christine Townsend – Maintenance St George's Primary

Christine Townsend made the following points: -

- the school was being strategically neglected.
- this was unfair to the largely disadvantaged pupils attending the school - the school required investment and money was being spent in other areas.

- Mildew and penetration damp identified as part of an inspection had not been addressed.
- Despite £2.3 million in government funding for primary school places, the school lacked satisfactory fire detection equipment or an adequate exit route.
- the Cathedral Primary Impact assessment dated 5/12/12 stated that St George Primary was to close in July 2013. Who authorised this statement ?

Ian Bell (Admissions and School Organisation) confirmed that the Impact Assessment had been carried out by Cathedral School, not BCC. He added that the wording was regrettable as BCC's intention was to move the school to another site in the immediate vicinity but a suitable location had not yet been found. He was unable to comment specifically on repair and maintenance issues but was aware that the school was part of an indemnity scheme. Works were prioritised with a view to ensuring that the school remained open.

The Chair stated that whilst the NP was not the correct forum to pursue on-going concerns, he and the Cabot ward councillors were willing to facilitate a response from the Service Director of Education if necessary.

Maggie Shapland – cycling and walking

Following her last statement to the NP, MS confirmed that she attended Place Scrutiny Commission where it was confirmed that that segregated routes for cyclists would be implemented in areas with high pedestrian and cycle flows. She highlighted two recent planning applications in Hotwells, both with high pedestrian flows in comparison to cycles. MS queried why both applications for shared space cycle routes on high pedestrian routes had been recommended for approval. In both cases pedestrians would be detrimentally affected.

In the case of the Rownham Mead application, the Chair reported that the application had been refused and that all interested parties would be engaged in discussion in an effort to resolve outstanding issues before the matter was brought back to committee. This would include walkers groups and the

Disability Equality Forum. It was noted that Councillor Janke was also keen to be involved.

Maggie Shapland – Yellow Lines

MS gave examples of inconsistent RPZ markings around Clifton Village. MS stated that the less obtrusive, narrower and paler lines should be used in a conservation area.

It was noted that the Chair had raised the issue with relevant BCC officers and was awaiting a response. However, a BCC officer present highlighted the problem of reinstating a new 50mm line over a 100mm line. Until the road was completely resurfaced, this could not be rectified. It was recognised that the ideal solution of burning off existing markings was resource and cost prohibitive.

AGREED - officer response to be provided to MS when available.

Andrew King – CIL Funding/Green Capital Grant

Following on from the statement submitted to the last meeting, it was noted that Andy King would provide an update to the next meeting on the Public Realm Strategy for the area around Colston Street, Lower Park Row, and Perry Road.

6. Boundary Commission Review

The Chair updated the NP on the status of the review, including the initial recommendations for the revision of ward boundaries in the city. Attention was drawn to maps of the NP ward areas and how they could be potentially affected: -

- Clifton East moves further east
- Clifton becomes Clifton West
- A new single member ward, Hotwells and Harbourside ward would be established
- A new Central area ward for the city centre replaces Cabot.

The possibility of new ward boundaries splitting established communities was a concern to the NP. There was general agreement that wards should reflect communities, and that boundaries should be constructed with more than just population figures in mind.

It was suggested that the review failed in some of its aims – people voting for 1 councillor and some people voting for 3 was not considered electoral equality.

The point was made that the current proposal splits Hotwells and Cliftonwood. Kingsdown would be transferred from Cabot ward to Cotham ward (the boundary being Dove Street).

John Bradfield (resident) felt there was a general lack of information and asked how residents in Howells could quickly get up to speed on how to participate. Dennis Gornall stated that HCCA was doing its best to raise awareness in the area, providing details of the review and how to participate in their newsletter and on notices boards.

Julian Jones made the point that representations to the Boundary Commission should focus on the quality of the evidence provided – this was key to making an impact.

AGREED – that the report be noted.

7. Sub-Group Updates

Terms of Reference - Planning Sub-Group and Environmental Sub-Group

The NP considered the proposed Terms of Reference submitted for approval. It was reported that the groups aimed to be open and clear in their objectives and to work in confidence with the NP to improve the quality of life for the NP area.

AGREED – that the Terms of Reference for the Planning Sub-Group and Environmental Sub-Group be approved and published.

8. Local Traffic and Footway Maintenance Schemes.

The Chair introduced the report. It was confirmed that in response to the Budget consultation, the Mayor's final proposals included the redirection of £0.5million to implementing the local transport schemes proposed by Bristol's NPs – made possible through additional council tax receipts.

It was anticipated that the backlog of schemes would now progress. However Neil Terry stated that clearing the backlog of all schemes across the city in 18 months would be difficult.

The NP received an update on the following Local Traffic schemes: -

- Woodland Road and Tyndall's Park Road

The £10,000 contribution to the scheme – confirmation from the University was still awaited. The design of the scheme was being reviewed to get an up to date position on costs. Section 106 might be needed at some point. It was anticipated the scheme would be delivered by 1st April 2015.

- Clifton Suspension Bridge

Works were complete but had taken up considerable resources.

- Pembroke Road

The Zebra crossing was progressing well. The hope was to narrow the road and widen the footway. This required an island and work would be complete Spring/Summer.

- Christmas Steps

Work to the central handrail would commence soon.

- Nelson Street/Fairfax Street

Work to narrow the junction was almost ready to commence. TROs would not be needed. This area was part

of a wider project and the available funding would be absorbed into this.

The NP was then invited to agree the 2014-15 footway maintenance schemes as prioritised in the report (£63,000 available) :-

- Berkeley Square
- Queens Road
- Queen's Parade

It was noted that the above schemes amounted to £50,000 leaving £13,000 to carry forward. It was suggested that the excess could be rolled into the Pembroke Road local traffic scheme to save time and costs and this was agreed. NT was asked to keep Councillor Martin updated on progress in relation to this. He was also asked to confirm the precise location of the zebra crossing – it was accepted that it needed to be as close to the doctor's surgery as possible.

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED

1. The 2014-15 footway maintenance schemes to be prioritised as follows:-
 - Berkeley Square (£10,000)
 - Queens Road (£20,000)
 - Queens Parade (£20,000)
 -
2. The balance of £13,000 to be rolled into the Pembroke Road zebra crossing scheme and Councillor Martin to be updated on progress.

9. Green Capital – allocation of awards (£15,000)

Following on from discussions at the previous meeting, the

Chair referred the NP to the allocations proposed by the Environmental Sub-Group (ESG), circulated in advance of the meeting and set out in detail in the slides (including a rationale for each award). A copy of the slides is attached as Appendix 1 to the Minutes and a copy placed in the Minute Book.

Representatives of the ESG provided a summary of the following applications and assisted the NP with related queries: -

Organisation	Requested amount	Recommended Award
Bid Clifton Village	£3,450	£2,500
Bristol Close the Door	£1,924	£1,924
Creative Youth Network	£10,000	£2,300
frANC	£1,000	£1,000
Life Cycle UK	£875	£875
Soil Association	£400	£400
St Mungos	£10,000	£500
UWE, BCS and CS	£2,000	£0.00
We are Fest CIC	£5,108	£2,500

The Chair thanked the ESG for their time and efforts, and invited the NP to vote on the recommendations as one proposal.

(Next round of Green Capital funding to take place on a date to be agreed in May 2015. (Action: Kurt James)

AGREED

- 1. The above applications to be approved for Green Capital funding in the amounts recommended by the Environmental Sub-Group. (Action: Kurt James)**
- 2. As a condition to the funding and within a reasonable period of the project's completion, each of the organisations to submit a report on the objectives achieved. (Action: Kurt James)**

10. Community Safety Update

Inspector Keith Rundle gave a brief summary of crime

statistics in the NP area including violent crime (up 7% in the city centre), burglaries (down), anti-social behaviour (less complaints) and people sleeping rough (up due to a reduction in hostel places).

The NP placed on record its thanks to Inspector Rundle who was retiring in the near future. Mark Runacres and Oliver Cosgrove were introduced as the new Neighbourhood Team Inspectors for the NP area.

11. Neighbourhood Partnership Co-ordinator Report

Kurt James introduced the report and provided the following summary: -

- Neighbourhood Partnership Plan – at the previous meeting, the NP agreed to produce a plan to prioritise its work and spending over 3 years. KJ summarised its aims and progress to date. The list of priorities emerging from previous plans and a range of consultees (set out in detail in the report) would now be consolidated into one document and submitted to the March 2015 NP meeting for approval. These priorities would be used to guide the use of partnership resources over the next three years.

Councillor Janke indicated that she was happy to assist as a volunteer in fine tuning the document but felt that older people needed to feature more prominently – including investing in networks to combat social isolation. Other volunteers were Pauline Allen, Dennis Gornall, Councillor Martin and Julian Jones. **(Action: Kurt James/ Volunteers)**

- Community Infrastructure Levy (CIL) – the NP noted the update at Appendix 2 of the report and further noted the increased balance of £218,000. There was general agreement that the NP needed to formulate its aims and

intentions as soon as possible. KJ was asked to bring a simple crib sheet to the next meeting setting out the application/allocation process for CIL funding.

(Action: Kurt James)

- In total, it was noted that approximately £1 million was available to attach to the Neighbourhood Plan and spend against. Reference was made to previous funding allocations made by the NP and projects which to date had not been progressed. KJ agreed to identify instances where there had been a delay and bring a list of all funding approvals to date plus their current status to the next meeting (including the trees in front of the Victoria Rooms and lampposts in Kingsdown) **(Action: Kurt James)**
- The NP noted the devolved Section 106 funding budget of £788,125.33 (a number of projects have been delivered but the funding has yet to be drawn down so the available funding is less than that reported).
- Mayors Visit - volunteers were sought to organise this and KJ agreed to send out the relevant information.
- BCC Section 106 officer Jim Cliffe to be contacted to establish if Section 106 funding could be used to top up the Highways budget **(Action: Kurt James)**

AGREED

- (1) Volunteers to co-ordinate and oversee the Neighbourhood Plan and its priorities – Councillor Janke, Councillor Martin, Pauline Allen, Dennis Gornall and Julian Jones.
- (2) A simple crib sheet to be brought to the next meeting setting out the application/allocation process for CIL funding.
- (3) Any instances where there had been a delay in progressing projects to be identified and a list of all funding approvals to date and their current status to be brought to the next meeting.
- (4) An update on the Section 106 query relating to the provision of a CCTV traffic monitoring camera at the Upper Maudlin Street / Colston Street junction (page 55) would be brought to the next meeting.

- (5) Jim Cliffe to be contacted to establish if Section 106 funding could be used to top up the Highways budget.
- (6) Mayors Visit 19th March 2015 – volunteers to be organised and KJ to send out the relevant information.

12. Wellbeing Report

The NP noted the Wellbeing Fund balance of £19,471.

Approval was sought for the following applications (circulated in advance of the meeting and accompanied by the recommendations made by the Wellbeing Sub-Group): -

Organisation	Amount Requested	Recommended Award
Bristol Citizen's Advice Bureau	£750	£750
High Kingsdown Association	£2,500	£2,500
Park Street Traders and Business Forum	£3,500	£1,750
Friends of the Green	£1442 £350 £500	£1442 £350 £500

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee: -

RESOLVED –

- (1) Application from CAB approved in the amount of £750 subject to a report (4 voting in favour, 1 against and 1 abstention)
- (2) Application from High Kingsdown Residents Association approved in the amount of £2,500.

- (3) Application from Park Street Trader's and Business Forum approved in the amount of £1,750.
- (4) Application from Friends of the Green be approved in the amounts of £1442, £350 and £500 respectively, subject to the water bill being capped at a maximum of £500 and reviewed in 12 months time on submission of a bill.

13. Any Other Business

Consultation on changes to Temple Gate

There will be an exhibition of the proposals at Engine from Tuesday 13th January to Friday 30 January, open Monday-Friday 8.30am-5.30pm. Deadline for comments is 17th February 2015.

Consultation on Nelson Street Public Realm Strategy

A draft strategy has recently been produced for consultation.

Frogmore Street Consultation

KJ to liaise with Julian Jones.

New Primary School – Baltic Wharf

It was reported that caravans were still using the site despite notice being served to obtain possession. There was a possibility that lease for the site had been extended.

Swivel Bridge - Exhibition 5 January to 15 February 2015

There will be an exhibition in the foyer of the Central Library, College Green with photos through the ages, drawings, work progress and opportunities for fund raising.

Hustings Event - Holy Trinity Church 22nd April 2015

Dennis Gornall would circulate details of the candidates for Bristol West. KJ was asked to notify other NPs in the area of the date.

14. Date of next meeting

31st March at 7pm (possibly at Brunel House, St George's Road, BS1 5UY)

(The meeting ended at 8.53pm)